



Whitefish Bay

MIDDLE SCHOOL

Student Name: _____

Homeroom Teacher: _____

Whitefish Bay Middle School

1144 E. Henry Clay Street ■ Whitefish Bay, WI 53217

An Exceptional Place to Learn

Attendance:

414.963.6818

School office: 414.963.6800

Office hours: 7:30am – 4:00pm

STUDENT AGENDA

2023-24

With a strong foundation of excellence in academics, the arts, and athletics, we welcome you to Whitefish Bay Middle School. Our staff firmly believes in the transformative power of education, especially during the turbulent adolescent years. By holding high expectations for our students, while simultaneously supporting their social and emotional growth, we can prepare our students for the rigors of high school and the world beyond our doors.

Serving over 600 students in grades six, seven and eight, Whitefish Bay Middle School believes in the development of the whole child. Our students can engage with rich, meaningful curriculum in the core subject areas during large blocks of instructional time. Additionally, in order for students to discover themselves and the world around them, a wealth of choices in elective areas complement the core academic program. The structure of our school truly allows students access to the best possible academic program available.



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ROAD TO SUCCESS

As a student at Whitefish Bay Middle School, you have the right to be educated in a safe and orderly environment. You also have the



challenge of acting responsibly and building healthy, positive relationships. You have the responsibility to behave in a manner that allows others to learn, grow and feel safe.

LION PRIDE

Whitefish Bay Middle School is implementing a plan to meet our mission, which is establishing and maintaining a safe, values based, supportive environment to maximize academic achievement and social emotional competence of all learners.

Students will be taught which behaviors are expected in school wide environments and parents will be informed of the expectations via the weekly letter written by the principal. Success is measured through internal data.

All WFBMS staff members are responsible for teaching and modeling how to behave appropriately and by making you aware of the consequences for failing to do so. Our staff enforces the rules that make our school a safe and positive place to learn. Always tell a teacher if you have a concern.

School Virtues

Our school virtues of RESPECT, INTEGRITY, RESPONSIBILITY AND PERSEVERANCE are our guiding principles. We expect each member of the Whitefish Bay learning community to act in a manner that is consistent with these virtues. Consequences result when poor choices are made that violate the spirit of our school virtues. Here's how to avoid disciplinary action:

- Come to school on time ready to learn.
- Use your class time wisely, follow all school rules and be respectful of your teachers and fellow students.
- Say and write only kind words.
- Keep your hands, feet and property to yourself and do not take things that don't belong to you.
- Play cooperatively at recess by sharing and getting others involved.
- Be safe when moving in the halls and locker bays.
- Be respectful of others in hallways and locker bays by speaking with a Voice Level 2 and moving directly to your destination. When your entire class is moving in the hall, use a Voice Level 1.
- Treat your locker, books and school-related materials with respect.

- Keep your locker locked and do not share your combination with others.
- If you need to leave class, ask your teacher and fill out a SmartPass.
- Take responsibility for your actions and choices by disciplining yourself, so someone else does not.

STUDENT BEHAVIOR

Process for Addressing Inappropriate Behavior

The student will discuss with his/her teacher the specifics of how a virtue or rule was violated. For Classroom Managed Offenses, the teacher will contact your parents/guardians, and will issue a consequence, such as recess or lunch and recess detention depending on the number of offenses. Office Managed Offenses will be referred to the Associate Principal for an appropriate disciplinary response. Additionally, four Classroom Managed Offenses for the same classification of misbehavior equals one Office Managed Offense. In this instance, the following consequences may apply: make amends, detention, in-school suspension, out-of-school suspension, police referral, alternative educational placement or recommendation for expulsion. If the problem is not resolved, or an undesirable behavior pattern continues, further disciplinary action will follow.



The School District of Whitefish Bay has several Board Policies that protect the specific rights of students and staff. It is important to highlight a few that pertain to school well-being and safety. All of the board policies have been included in our Parent/Student School Handbook and can be accessed on our Website at www.wfbschools.com.

BULLYING, HARASSMENT AND/OR HAZING (BOARD POLICY 411.1)

The School Board seeks to provide a safe and positive learning environment for all students. Bullying, harassment and/or hazing, disrupts both a student's ability to learn and the school's ability to educate its students in a safe environment. Therefore, the Board will not tolerate student bullying, harassment, and/or hazing, in

any form while on District grounds or at any District sponsored events.

As used in this policy:

“Bullying” refers to severe, systematic, or repeated actions that involve the threatened, attempted, or actual infliction of physical harm or psychological/emotional distress on one or more students. Bullying usually (but not always) involves an actual or a reasonable perception of an imbalance of power between the bully and the victim/target.

“Cyber-bullying” is defined as bullying that involves the use of digital technologies, including but not limited to, e-mail, cell phones, text messages, instant messages, chat rooms, and social media. Cyber-bullying is prohibited and treated the same as all other types of bullying.

Bullying or Cyber-bullying occurs when someone purposefully engages in written, spoken, nonverbal, or physical behaviors or communications (including but not limited to actions that threaten, intimidate, insult, degrade, or ostracize) that have the effect of doing any of the following:

- Substantially interfering with any student’s education;
- Substantially interfering with a person’s ability to participate in or benefit from any school activity or program;
- Endangering the health, safety, or property of the target(s) of the behavior; or
- Creating a threatening, intimidating, hostile, or offensive environment within any District school, activity, or program.

Younger students might better understand the meaning of “bullying” when the term is defined to include conduct that one person uses on purpose and usually more than just one time to hurt, put down, embarrass, or scare another person, where the person who is being bullied would have difficulty protecting or defending him/herself. Bullying can involve direct interaction between the aggressor-bully and the target(s), or it can be indirect (such as orchestrating others to engage in acts of bullying, facilitating bullying conduct by others, taking secretive or covert actions, etc.).

While bullying involves deliberate/purposeful conduct, intent/purpose may properly be inferred from the totality of the circumstances (e.g., where the behavior is persistent/repeated or where the responsible party reasonably should have been able to foresee the consequences of his/her actions and the manner in which his/her conduct would be likely to be perceived by the target(s) of the conduct).

Not all behaviors that hurt another person’s feelings; are a manifestation of an interpersonal conflict; or are in some way unkind amount to acts of bullying (or harassment) as defined in this policy. However, such negative behaviors are still a legitimate subject of concern and regulation within the school environment.

Defining Harassment - As used in this policy, the term “harassment” means behavior directed towards another person which either:

- is based, in whole or in part, on any legally-protected characteristic or classification, including (with respect to a student victim/target) a student’s sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, disability, physical attributes, gender identity or expression, or social, economic or family status;
- is based on some other actual or perceived, but irrelevant, distinguishing characteristic, such as (with

respect to a student victim/target) a student’s physical appearance, economic status, or social status;

- or does not serve a legitimate purpose;

Defining Sexual Harassment - As used in this policy, the terms “sexual harassment” mean behavior directed towards another



person which is any of the following:

- sexual assault, dating violence, domestic violence, and stalking;
- unlawful discrimination on the basis of sex;
- a school employee conditioning educational benefits on participation of unwelcome sexual conduct (i.e. quid pro quo);
- unwelcome conduct on the basis of sex that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school’s education program or activity.

AND which either:

- Substantially interferes with a student's school performance or any person’s ability to perform or participate in a District-related function;
- Substantially interferes with a student’s ability to participate in or benefit from any school activity or program;
- Creates an intimidating, hostile or offensive environment within any District school, activity, or program;
- Substantially interferes with or endangers the education, health, safety, or property of the victim/target;
- Causes a substantial disruption to any school-related activity or program;

- Compromises the District's ability to operate efficiently and effectively.

"Hazing" will be defined for purposes of this policy as performing any act(s) or coercing another/others, including the victim(s), to perform any act(s) of initiation or membership into any class(es), group(s), or organization(s) that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy. The term hazing includes, but is not limited to:

Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body.

Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.

Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.



Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation that adversely affects the mental health or dignity of the student or discourages the student from remaining in school.

Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of school district policies or regulations.

"Conflict" is characterized by interactions that generally happen in the heat of the moment. Conflict often arises from a difference of opinion and most of the time both parties involved are equally engaged and upset. As opposed to the chronic nature of bullying, harassment, and/or hazing, conflict is neither planned nor ongoing; it tends to occur intermittently, and those involved have shared interest and ability to find resolution. If it is determined to be conflict and not bullying, harassment, and/or hazing administration will attempt to work with all parties to eliminate the conflict.

All staff members must be alert to and aware of the signs of bullying, harassment, and/or hazing and intervene promptly and

firmly against it. The District shall provide staff with the necessary information and training to be able to carry out this responsibility.

Any person who believes that a student has been the subject of bullying, harassment, and/or hazing, including the student him/herself, shall promptly report the incident to the building principal or a school counselor for investigation and action. If a student is not comfortable with making a complaint to the principal or counselor, the complaint may be made to any other adult employee. The employee will then report the complaint to the appropriate principal or counselor. All reports of bullying, harassment, and/or hazing shall be taken seriously, treated fairly and properly and thoroughly investigated. There shall be no retaliation against individuals for filing complaints under this policy or assisting in the investigation of such complaints.

School officials shall take all appropriate and necessary action to eliminate student bullying, harassment, and/or hazing, up to and including positive behavioral interventions and support, disciplinary action towards offenders, and/or referral to law enforcement officials. In situations in which the alleged bullying, harassment, and/or hazing originated off school property, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly impedes the day-to-day operations of the school.

Building principals shall be responsible for informing students, parents and guardians, and staff of this policy annually and for overseeing its proper implementation.

Reporting Bullying, Harassment, and/or Hazing: Procedures for Students, Parents, and Other Non-Employees (Board Policy 411.1 Rule 2)

Any student who:

- (1) is the target of any bullying, harassment, and/or hazing;
- (2) who observes/witnesses any incident involving bullying, harassment, and/or hazing; or
- (3) obtains knowledge of possible bullying, harassment, and/or hazing that the student finds credible or upsetting, is strongly encouraged to report the incident(s) to District staff using any of the procedures identified in this rule. Parents and guardians and others with relevant knowledge/information/concerns related to incidents involving students are similarly encouraged to report such concerns/incidents to the District.

There are several different reporting methods that students, parents and guardians, and others can use to report and deliver concerns related to bullying, harassment, and/or hazing electronically, via phone, or in person:

At the Building/School Level:

Making an informal verbal or written report (e.g., via a parent email) to a building principal, associate principal, teacher, activity supervisor (e.g. a head coach), or other school staff member; or Completing a "Report of Bullying, Harassment, and/or Hazing" form and delivering the form to a building principal, associate principal, teacher, student services staff member, or other school staff member.

At the District Level:

Completing a "Report of Bullying, Harassment, and/or Hazing" form and delivering the form to the office of the District Administrator; or

Pursuing a District-level complaint using the District's student discrimination complaint procedures. When using these

procedures, the complaint may be initially filed with the District's designated Equal Educational Opportunity Officer.

A student or parent or guardian can choose the specific reporting method with which the person is most comfortable. That is, any report/concern/incident(s) can be brought forward at the building level and/or at the District level. The specificity and clarity of the information (e.g., expressly identifying in connection with a verbal report that the issue concerns "bullying", "harassment", and/or "hazing") is likely to be more important than the particular method that is used to make the initial point of contact. To help avoid misunderstandings, the District strongly encourages students and parents and guardians to submit a written report using the District's "Report of Bullying, Harassment, and/or Hazing" form any time they want to be sure that they are triggering the investigation and intervention steps outlined in related District procedures.

Regardless of the reporting method that is used, the District's primary concern in any situation that involves the bullying, harassment, and/or hazing of a student is for the safety and well-being of the victim/target, and it is the District's goal to provide an adequate and appropriate response. Employees are directed to use their professional judgment to appropriately scale the nature of the District's response to the nature of the specific incident(s)/concern(s).



STUDENT USE AND POSSESSION OF WEAPONS (BOARD POLICY 443.6)

It is the goal of the School District of Whitefish Bay to provide a safe and healthy environment for all persons on its premises or attending any of its activities or functions.

Weapons Prohibited

No student shall possess, use, store, transfer or make accessible to another person any weapon while the student is (a) at school or under the supervision of a school district authority, regardless of the student's location; (b) in any building or facility or on grounds or premises owned, occupied or controlled by the District, at any time; (c) in any District-owned vehicle or on any form of District-

provided transportation, at any time; and/or (d) participating in or attending any District-sponsored program or activity.

No student, while not at school or while not under the supervision of a school authority, shall possess, use, store, transfer or make accessible to another person any weapon in a manner which (a) endangers the property, health or safety of others who are at school or under the supervision of a school authority; or (b) endangers the property, health or safety of any employee or School Board member of the District.



No student shall keep or store, or allow any other person to keep or store, a weapon in a vehicle at any time when the vehicle is located on school premises or on other property owned, occupied or controlled by the District.

No student shall falsely represent as a weapon anything that, although not actually a weapon, has (or has been given) the appearance of a weapon (e.g., to intimidate or threaten another person).

Exceptions to the Prohibitions Against Student Possession of Weapons

The prohibitions on weapons identified above do not apply in the following circumstances:

Where state or federal law prohibits a school district from restricting any student's right to possess or use any weapon in a location or at a time otherwise covered by this policy.

Pursuant to any other exception that is consistent with applicable law and that is approved in advance by a motion of the Board.

In addition, it shall not be considered a violation of this policy for a student to possess or use a potentially dangerous object or substance, other than a firearm, destructive device or electric weapon, which might otherwise fit this policy's definition of a weapon or which might improperly be used as a weapon (e.g., certain knives, cutting instruments, equipment, or tools), provided that (1) the object or substance has been authorized or issued by the District; and (2) the object or substance is possessed and used exclusively for its limited and authorized purpose(s).

Definition

As used in this policy, the term "weapon" includes, but is not necessarily limited to, the following:

- any firearm, including a starter gun, whether loaded or unloaded, assembled or unassembled, partial or complete;
- any bomb, explosive, or similar destructive device;
- any device which is designed, used or intended to be used to immobilize or incapacitate persons by the use of electric current;

any beebee or pellet-firing gun that expels a projectile through the force of air pressure;

any poisons or dangerous chemicals, including pepper spray;

any ammunition;

knives and other cutting instruments;

any device designed as a weapon and capable of producing death or great bodily harm;

any other object which, in the manner it is used or intended to be used, is calculated or likely to produce significant injury or bodily harm;

or any other device or object defined as a weapon by state or federal law.

Additional Student Responsibilities

Students are responsible for taking reasonable steps, in advance, to ensure that any item in their possession or control is not prohibited by this policy. Students who have questions about whether an item is covered by this policy, or whether a particular exception identified in this policy may apply in a specific context should contact their building principal or the District Administrator.

A student who finds him/herself inadvertently in possession of a weapon in violation of this policy shall immediately surrender the weapon to a school staff member. An investigation will occur into the circumstances surrounding the possession and surrender of the weapon, and a decision will be made whether to discipline the student, or not, after a consultation between the principal and the District Administrator. If the weapon is surrendered before the student is discovered to be in possession of the weapon and before any incident or disturbance occurs involving the weapon, such factors shall weigh in favor of the student.

If any student has reason to believe that any student, District employee, volunteer, visitor or other person possesses, or has used or stored a weapon in violation of this policy or any other District policy, the student should immediately report that belief to a teacher, building principal or other responsible adult. Any act of retaliation against a student who, in good faith, reports a possible violation of this policy or participates in the investigation of such a report is prohibited.

Sanctions for Violations

Any time school officials determine that a student has possessed or used any firearm, bomb, explosive or similar destructive device, or any other weapon while at school or while under the supervision of a school authority, an administrator shall refer the student and the incident to law enforcement or to another representative of the criminal or juvenile justice system. In situations involving a student's possession of a firearm, bomb, explosive or similar destructive device, an administrator shall also suspend the student and commence expulsion proceedings, and the Board shall expel the student from school for at least one year. The Board may modify this expulsion requirement on a case-by-case basis, provided that any such modification is documented in writing. In situations involving other weapons violations under this policy, the student shall be referred for potential disciplinary action, up to and including possible expulsion from school. Where applicable, the District may also impose sanctions under the school activity/athletic code. The requirements of this paragraph shall be construed and implemented in a manner that is consistent with the requirements of the Individuals with Disabilities Education Act.



STUDENT ALCOHOL, TOBACCO AND OTHER DRUG ABUSE (BOARD POLICY 443.4)

The School Board is committed to providing an optimal school environment for student learning and positive youth development. Alcohol, tobacco and controlled substances use and abuse seriously interfere with that school environment and jeopardize the health and well being of students.

With this in mind, the following conduct shall be prohibited by students at all times at school, on school premises, on school buses and while engaged in activities under school district jurisdiction and/or supervision:

- use or possession of alcohol, drug paraphernalia or controlled substances (Prescription medications will be exceptions to this policy when used by the student for whom they were prescribed and in the amount prescribed, and in accordance with the District's medication administration policy)
- being under the influence of alcohol or controlled substances
- use or possession of tobacco or tobacco like products (examples include but are not limited to electronic cigarette, e-liquid, or look-alike cigarette paraphernalia)
- sale, delivery or intent to sell or deliver alcohol, drug paraphernalia or controlled substances
- sale, distribution or intent to sell or distribute look-alike alcohol or look-alike drugs (substances that are represented as a drug or alcohol regardless of the true nature of the substance)
- sale or distribution of prescription medication or nonprescription drug products
- the misuse of prescription medication or nonprescription drug products
- inappropriate use of hazardous inhalants (for example, huffing) and the possession of paraphernalia associated with the inappropriate use of hazardous inhalants



A student may be required to submit to a breath test to determine the presence of alcohol if a designated school official has reasonable suspicion that the student is under the influence of alcohol in violation of this policy. Such test shall be administered by a law enforcement officer or trained school official and shall meet state law requirements. A student may still be disciplined for violating this policy if they refuse to submit to a required breath test.

Students who violate this policy shall be subject to appropriate disciplinary action, up to and including student suspension and/or expulsion, and referral to law enforcement authorities. In all cases, the student shall be referred to the District's student assistance program (SAP). The SAP is designed to educate, assist and support students who have alcohol and other controlled substances-related concerns.

A copy of this policy and related disciplinary procedures shall be made available to students and their parents/guardians annually through the student handbook and/or through other means deemed appropriate by the building principal.

RESPONSIBLE, ACCEPTABLE, AND SAFE USE OF EDUCATIONAL TECHNOLOGY RESOURCES (BOARD POLICY 363.2)

The District is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of operations. However, the use of the District's network and technology resources by students is a privilege not a right. This policy, its related rules, the student handbook(s), and Policy 522.7 -Staff Use of Information Technology and Communication Resources govern student and staff use of Educational Technology or Ed-Tech (including, but not limited to, their personal files, emails, and records of their online activity while on the District network and Internet as well as the content of any District provided email, document systems, or other educational technology accounts used both on campus as well as off campus).

The District owns, controls, and oversees all of the schools' technology resources, including the District's technology-related equipment, software, applications, networks, network connections, and Internet access. Any person who uses the District's technology resources does so solely at their own risk regarding possible damage to or any other potential loss of data, content, software, or equipment. The District makes no warranties of any

kind, whether expressed or implied, for the service it is providing. The District does not warrant that the functions of the system will meet any specific requirements the user may have, or that it will be error-free, or that its operation will not be interrupted. The District will not be liable for any direct or indirect, incidental, or consequential damages (including lost data, information, or use time) sustained or incurred in connection with the use, operation, or inability to use District technology resources. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services. The District will not be responsible for financial obligations arising through the unauthorized use of the Ed-Tech. Students or parents/guardians of students will indemnify and hold the District harmless from any losses sustained as the result of misuse of the Ed-Tech by the student.

In the event that the District or an individual school(s) must change learning modalities due to circumstances where in person



learning cannot occur, teaching and learning may shift to remote/virtual learning.

Remote/virtual learning is defined as students completing their instructional coursework at home in lieu of attending school in-person. Remote/virtual learning to have the following expectations:

1. All students have a device that can access all digital learning content.
 - a. A student in grades 5-12 will be assigned to a 1 to 1 device. 4K-4th grade students without a device will be able to check out a device from the district.
 - b. The District will provide internet access to students who do not have the internet.
2. All information and instruction for remote/virtual learning will be posted in the Learning Management Systems used by the student grade level.
3. Teaching and learning will occur synchronously via a video conferencing tool following established guidelines as well as asynchronously via the Learning Management Systems.

Technology in Education

Internet access is an essential component of the District's technology program and technology infrastructure for the

advancement and promotion of high-quality operations, instruction, and student learning. Internet access provides students and staff with statewide, national, and global communications opportunities; rich sources of data, information, and research; as well as a wealth of adaptable instructional tools that build and enhance skills. The ability to appropriately locate, navigate and utilize Internet-based resources is itself an essential skill for all students and instructional staff. Further, from an instructional point of view, students need to be capable of critically reviewing and analyzing Internet-based resources to determine their accuracy, credibility, and weight as a sound authority on the subject matter that is being addressed.

Access to such a vast quantity of information and resources brings with it, however, certain unique challenges as Internet access is neither inherently nor exclusively a beneficial educational resource. Consistent with applicable federal laws, the School Board believes that the best approach to student Internet safety involves a combination of technology protection measures, monitoring, and instruction. The District's comprehensive approach to student internet safety shall take into account the differing ages and instructional levels of the students in the District.

Pursuant to federal law, Students shall receive education about the following:

- Safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications.
- The dangers inherent with the online disclosure of personally identifiable information.
- The consequences of unauthorized access (e.g., "hacking"), cyberbullying, and other unlawful or inappropriate activities by students online.
- Unauthorized disclosure, use, and dissemination of personal information regarding minors.

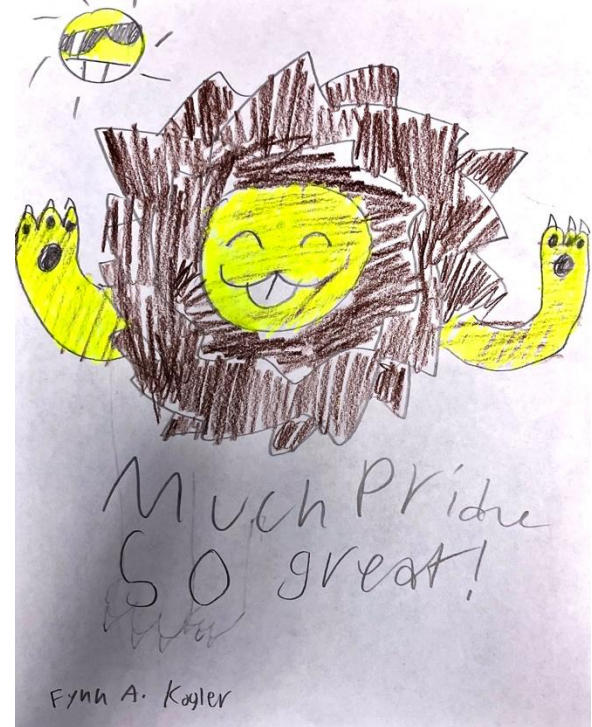
Staff members will participate in professional learning in accordance with the provisions of this policy and shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

District Administration is responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying rules. All Internet users (and their parents/guardians if they are minors) are required to

sign a written agreement to abide by the terms and conditions of this policy and its accompanying rules.

Technology Protection Measures

The District provides staff and students with access to the Internet for limited educational purposes only, and utilizes online educational services to enhance the instruction delivered to its students. The District's Internet system does not serve as a public access service or a public forum, and the District imposes reasonable restrictions on its use consistent with its limited educational purpose. The due process rights of all users will be



respected in the event there is a suspicion of inappropriate use of the education technology. Users have no right or expectation of privacy when using the Ed-Tech. Ed-Tech is provided as a tool for education. The District reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the internet devices, computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the District and no user shall have any expectation of privacy regarding such materials.

Pursuant to federal law, the District has implemented technology protection measures, that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or the administration, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using the education technology if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures may be subject to discipline.

The District Administrator or the designee may temporarily or permanently unblock access to websites or online education containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measure.

The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

Parents/Guardians are advised that a determined user may be able to gain access to services on the Internet that the District has not authorized for educational purposes. It is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents/guardians may find inappropriate, offensive, objectionable or controversial. Parents/Guardians of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Student Responsible and Acceptable Use

Students are responsible for appropriate behavior on the District's technology just as they are in classrooms, school hallways, and other school premises and school sponsored events.

Communications on the Internet are often public in nature. General school rules for behavior and communication apply. The Board does not sanction any use of the technology that is not authorized by, or conducted strictly in compliance with, this policy and its accompanying rule.

Users who disregard this policy and its accompanying rule(s) may have their use privileges suspended or revoked, and disciplinary action taken against them. Users of the District's education technology are personally responsible and liable, both civilly and criminally, for uses of the education technology not authorized by this Board policy and its accompanying rule(s).

The Board designates the District Administrator or designee as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of the District's education technology.

STUDENT USE OF PERSONAL ELECTRONIC DEVICES (BOARD POLICY 443.5)

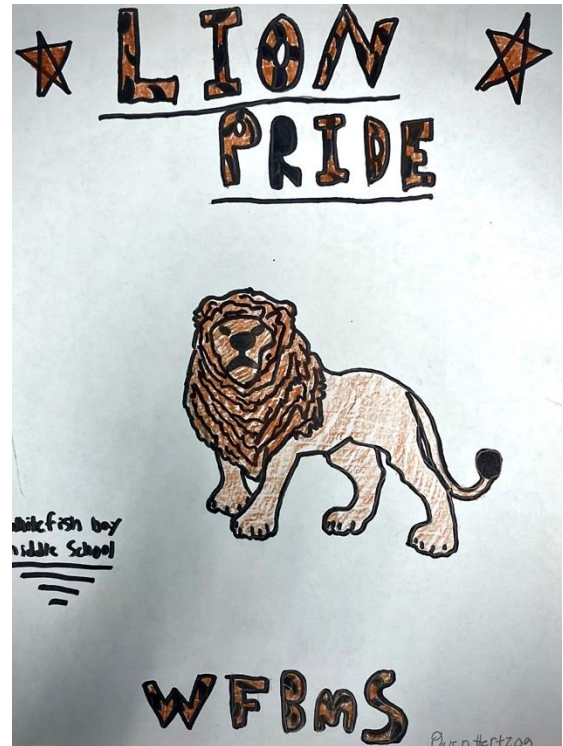
The District may grant limited permission to possess and use personal electronic devices (PED) at school for the primary goal of encouraging responsible use of technology for educational purposes. For purposes of this policy, "personal electronic device" includes computers, tablets (e.g., iPads and similar devices), electronic readers ("e-readers"; e.g. Kindles and similar devices), cell phones (e.g., mobile/cellular telephones, smartphones [e.g., BlackBerry, iPhone, Android devices, Windows Mobile devices, etc.], and/or other web-enabled devices of any type (e.g., wearables). This permission may be for before, during and/or after the normal school day and in/or in other school supervised settings. Such limited permission shall be consistent with the following general parameters:

The District shall not be responsible for the safety or security of personal electronic equipment that students choose to bring to school. Students who bring any personal electronic device(s) to school do so at their own risk to possible theft, damage, misappropriation of data/equipment, or other loss.

The Board delegates to the administration the authority to develop, implement, enforce, and revise as necessary guidelines that govern students' acceptable use of technology in a manner that incorporates specific expectations related to students'

possession and use of communication devices and other personal electronic devices.

Students who receive limited permission to possess and/or use any personal electronic device receive those permissions as a privilege, not a right. Students who violate any law or any applicable school policy, guideline, or directive in connection with their



possession or use of personal electronic devices shall be subject to disciplinary action in accordance with established procedures.

Nothing within this policy or in any rules or guidelines established in connection with this policy shall be construed to limit a student's ability to use an electronic device in a manner that functions as assistive technology necessary for a student's

education and that is required under an individualized education program (IEP) or a Section 504 plan.

Students use of a personal electronic device (PED) is a privilege with limited permission and follows the following guidelines outlined below:

Personal Electronic Devices (Board Policy 443.5 Rule)

A student may bring a personal electronic device to school and use the device only to the extent consistent with this document, related Board policies, and any other rules or directives issued by the



District or school staff to govern the time, place, and manner in which students may possess and use personal electronic devices.

The District assumes no responsibility for the troubleshooting or repairing of any personal electronic device that a student chooses to bring to school.

Where the District has reason to suspect that any personal electronic device is present or has been used in violation of any Board policy or school rule, school personnel may temporarily confiscate the device. Staff shall make an effort to store a confiscated device in a reasonably secure location. To the extent consistent with applicable law, a confiscated device may be subject to a search by a school administrator or law enforcement officials.

Students are required to relinquish electronic devices to school personnel when directed. Refusal to comply or interfering with such a directive (e.g., by removing the battery or memory card without permission) will be considered insubordination and the student will be subject to disciplinary action.

Taking pictures or making or transmitting any video or audio recording of other students or school staff is prohibited at school unless the student has obtained permission from a teacher or administrator per District guidelines.

Students are strictly prohibited from using or allowing another person to use any electronic device with recording (audio, photos, video, etc.) or communications capabilities in locker rooms, restrooms, or any other area that could constitute an invasion of any person's reasonable expectation of privacy. Except in an emergency situation, all such devices should be turned off and put away in all such areas of the buildings.

Students who bring a personal electronic device to school are responsible for keeping their device(s) silent during instructional time, or completely turned off and put away to the extent otherwise required or directed.

A student may connect an Internet-ready device with wireless connectivity to the building's "WFBS/BYOD" or "WFBS Community" wireless network in order to use the device for an authorized purpose. A personal electronic device shall not be physically connected to any District network other than the "WFBS/BYOD" or "WFBS Community" wireless network.

Unless otherwise directed by a District staff member, a student of any age may engage in instructional and limited personal use of a personal electronic device that is connected to the District's "WFBS/BYOD" wireless network if the use (1) occurs outside of the hours of the school's instructional day; (2) does not interfere with any student's education or any school-related activity; (3) does not unduly burden the District's network resources or materially interfere with others' use of the network; and (4) imposes no tangible incremental costs to the District.

If a student possesses and uses a personal electronic device that can access a data connection (e.g., 3G/4G) other than a District network, any use of such a device that occurs at school or in connection with a school activity still must be consistent with District rules of conduct for students, including rules regarding the time, place, and manner of such use. The student shall not use the device to access or transfer harmful or inappropriate material, including but not limited to material that is obscene, sexually-explicit, unlawful, threatening, or harassing. These expectations apply even though a device using a non-school data connection is not subject to the District's Internet filtering and related security measures.

As an important exception to all rules and directives that might otherwise limit a student's permission to possess and use a personal electronic device, all students may use a device (at any time of day) to contact a responsible adult in any emergency situation that involves an immediate threat to the health or safety of any person.

At all times other than emergencies as identified in the paragraph above, permission to possess and/or use personal electronic devices at school or in any school-supervised setting is subject to further modification or limitation by a teacher, activity supervisor, or any school administrator. When a staff member issues a specific directive or limitation related to the possession or use of any electronic device, students are expected to follow that directive/limitation.

Students and parents/guardians are advised that the best way to contact each other during the school day for all non-emergency reasons is through the school office.

STUDENT DRESS (BOARD POLICY 443.1)

The School Board believes that appropriate student dress is an important part of creating a school environment that is safe, conducive to learning, and free from disruption. With that in mind, in accordance with School Board Policy 443.1, the following student dress code standards shall be enforced in the District during the school day and at all school-supervised activities and functions.

Whitefish Bay Middle/High School recognizes that each student's dress and appearance is a reflection of personal style and individuality. Generally, students may dress in any style they desire and may present themselves in a way that is consistent with their identity, as long as their chosen attire complies with Board Policy 443.1 and the following rules.

Students shall dress appropriately for the school environment. Student attire that causes, or is likely to cause, a material interference with school operations or a substantial disruption to the school environment will not be permitted.

No student shall be permitted to wear any clothing that depicts, promotes, or advertises alcohol, illegal drugs, tobacco, or nicotine products, criminal activity that would threaten any person's health, safety or property, criminal gang affiliation/activity, profanity, pornography, or violence that would constitute a violation of law or school rules.



Clothing or accessories may not state or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.

Students must wear appropriate attire, protective clothing, and/or safety equipment when working in science labs, technical education, and other program areas, as required to comply with school rules or with any applicable health and safety regulations. Footwear must be worn at all times.

Clothing and/or accessories that can reasonably be expected to cause excessive maintenance problems, injury, or property damage may not be worn.

Clothing must cover the majority of the torso and buttocks.

Hats, hoods, and other head coverings will be permitted in classrooms, common spaces, hallways, and the cafeteria. If a student chooses to wear a head covering to school, a teacher may ask that the covering be removed for various reasons, including but not limited to:

- Conducting labs
- Working with certain equipment/machinery
- Testing/assessment
- Physical safety in PE

Accommodations may be granted by an administrator on an individual basis for medical, religious, or other student-specific reasons.

Students are expected to know and abide by these expectations. Students who are dressed in a manner that does not fit within these guidelines may be asked by school staff to change their

clothing or address the dress code violation. If the student refuses, the student will be subject to discipline.

School staff shall be responsible for enforcing student dress code standards on a fair, consistent, and nondiscriminatory basis.

USE OF SECURITY CAMERAS AND ELECTRONIC MONITORING EQUIPMENT (BOARD POLICY 731.3)

In pursuit of the School Board's goal to provide a safe environment on its premises and in connection with its operations and programs, the Board authorizes the District's lawful use of video surveillance or similar electronic monitoring equipment on District property and in connection with District programs and operations.

The electronic monitoring equipment that the District uses on an ongoing and regular basis:

May be placed and used in locations where individuals do not have a legally-enforceable expectation of privacy to be free from such surveillance and monitoring, including but not limited to common areas of District buildings, such as hallways, entryways, stairwells, libraries, gymnasiums, and cafeterias; District parking lots; and other outdoor facilities. Specific locations for the equipment shall be approved by the District Administrator.

Shall not be used in any restrooms, locker rooms, or designated changing areas.

Will not be regularly and comprehensively monitored by employees or agents of the District on a real-time basis.

Will not be set to record audio or to detect audio for the purpose of audio transmission. If there is a request or proposal to record or transmit audio in connection with any special and limited safety-related, security-related, or misconduct-related operation in the District, such use must be expressly approved in advance by the District Administrator, who shall first take steps to verify that the proposed activity is consistent with applicable legal restrictions.

As authorized or directed by the District Administrator, acting in consultation with applicable site-based administrators, the District may post notices or take other steps to inform people that their conduct may be monitored and/or recorded.

Subject to state and federal laws and to other District policies and regulations, information that the District obtains through the use of the District's video surveillance/electronic monitoring equipment may be used:

To support the safe and orderly operation of the District's schools and facilities, including use for law enforcement purposes when appropriate; and

As evidence in disciplinary proceedings, administrative proceedings, or other legal proceedings.

Retention and Access

The District Administrator or his/her administrative-level designee shall establish protocols for the proper retention of media captured by or from District-controlled video surveillance/electronic monitoring equipment. The protocols shall be consistent with the District's records retention obligations and schedules. The protocols shall also differentiate between (1) recordings that are not accessed or reviewed for a specific purpose, **which shall be retained for at least 30 days prior to being deleted or purged**, and (2) recordings that are accessed or reviewed for a specific purpose or that otherwise become subject to a litigation hold, specific records request, subpoena, or similar situation. Until such recorded media is deleted or purged at an appropriate time, the District shall maintain at least one copy of the media that remains unaltered and unedited.

The *District Administrator, Director of Business Services, Coordinator of Informational Technology, Director of Buildings and Grounds, and buildings administrators* shall be the primary individuals who have authority to access and view images or other media captured by the District's video surveillance/electronic monitoring equipment. These primary authorized individuals may approve other staff members or persons who are performing an institutional function on behalf of the District to access/view such media, with any restrictions/limitations that are appropriate to the specific circumstance. No person may access or view such media unless they have obtained express approval and have a legitimate purpose for doing so.

All third-party requests to view, access, or obtain copies of images or other media captured by video surveillance/electronic monitoring equipment, including requests from law enforcement personnel, shall be handled via established procedures for responding to requests for access to District records, including (but not limited to) procedures for requests related to personally-identifiable student records, personnel records, and general public records.

Prohibited Conduct

Any student who takes action to disable, disrupt, block, move, or alter any electronic monitoring equipment (including altering its viewing angle or changing its field of view) is subject to possible



disciplinary action, up to and including possible expulsion.

A District employee shall be subject to possible disciplinary action, up to and including termination, if he/she (1) without express administrative authorization, takes action to disable, disrupt, block, move, or alter any electronic monitoring equipment, or (2) uses electronic monitoring equipment, recordings, or transmissions without authorization or in a manner that is inconsistent with applicable law, this policy, or any other Board policy or regulation.

Policy Applicability

With the exception of this paragraph, this policy is not intended to directly address the use of video surveillance or electronic monitoring equipment on any contracted vehicles that are used to provide student transportation. The terms and conditions of the operation of such equipment on contracted vehicles by the contractor, if any, shall be addressed in the relevant contract.

This policy does not address or cover instances where District employees or agents record a specific event (e.g., a play, music performance, athletic contest, graduation, or Board meeting), or an isolated instance where, with appropriate authorization, a classroom or school activity is video recorded for educational, instructional, or research purposes.

Police Official Access to Video Surveillance

The Whitefish Bay Police Department is authorized to access to video surveillance within the district under the following conditions:

The Chief of Police will be given a user name and password to the system for his/her use only, unless otherwise delegated to those in command.

Access to live video is permissible only under response to school crisis as determined by school administration.

Access to recorded video as part of an investigation must be requested from the school administration.

VANDALISM

A student who commits an act of vandalism at Whitefish Bay Middle School or elsewhere while under school supervision will pay restitution for the repair costs incurred.

Depending on the severity of the damage done, additional consequences may include suspension, police referral and a recommendation for expulsion.

THEFT

Although theft at the middle school is rare, students who have referrals for this violation of school rules will be disciplined. A minimum of an in-school suspension will be issued, and a referral to the WFB Police Department may be made for repeated offenses or for other serious circumstances that surround the event.

FOOD AND DRINK

Food and beverages must be consumed in the cafeteria, media center or in a classroom.

Food is allowed in the classrooms, media center or the commons areas only if allowed

by a teacher. Here are the guidelines for snacks in our building:

- Drinking water is encouraged during the day (not just with snacks).
- Water only please, other beverages can stain carpeting if spilled.
- Snacks are allowed at teacher discretion.
- For the health and safety of our school population, snacks should be nut free.
- Snacks should be brought to class at the beginning of the period.
- Healthy snack choices are encouraged.
- Sharing snack is discouraged.
- Snack etiquette should be followed including manners, not being disruptive, (for example eating chips which would be loud), choosing snacks that still allow you to learn (not messy fingers, fork food, etc).
- Cleaning up your mess is expected.



Food must not be taken outside on the playground or into the gymnasium. Consequences will be issued for those who violate this policy in accordance with our Lion PRIDE.

CLASSROOM MANAGED VS. OFFICE MANAGED OFFENSES

Classroom Managed Offenses (4th of the same = Office Managed Offense)

Disrespectful: speaking to another in language that is rude, mean-spirited, or vulgar or raising one's voice over the accepted tone as outlined in the matrix.

Disruptive/ inattentive in class: acting in a way that interferes with your learning or a classmate's.

Eating/ opening food in inappropriate settings: eating in a place or at a time that you don't have permission to do so.

Electronic device used without permission: device was used when it was supposed to be put away.

Horseplay: Student engages in non-serious, but inappropriate physical contact. May include public displays of affection and horseplay in the halls.

Inappropriate Dress: wearing clothes defined as inappropriate in the dress code and/ or that disrupt the learning environment.

Loitering: Being in the building or on the school grounds outside of designated hours when not there for an approved purpose. Students may not be in the school building prior to 7:55 AM and after 3:20 PM on school days, unless working with a teacher or coach.

Lying: being dishonest when you communicate.

Noncompliance: not following adult instructions.

Social Aggression: Eavesdropping, gossiping, spreading rumors, excluding from group, silent treatment, interrupting adult conversations.

Unprepared for class: arriving without needed materials.

Unsafe Hallway Movement: running, pushing, shoving, etc.

Voice level: louder than supposed to be for the environment.

Wandering the halls: being outside of class without a pass.

Office Managed Offenses

Drugs/Alcohol: possession and/or use of a prohibited substance.

Weapons possession or use: the possession, use, or threat of a weapon or look-alike weapon on school premises or at a school related event. Policy 443.6

Assault: Physically attacking another person.

Bullying, Harassment and/or Hazing ([See board policy 411.1](#))

Vandalism: destruction of property.



Verbal aggression: a verbal confrontation that includes profanity, racial or ethnic slurs, threatening language and causes significant disruption to those around them

Theft: taking another person's property without permission

ACADEMIC EXPECTATIONS

Expectations for learning are high at Whitefish Bay Middle School. There is also an extensive support system in place to help you succeed. Should you begin to struggle at any time during the school year, there are several ways you can help yourself.

The first step is taking the responsibility to ask for help. Once a staff member is made aware of your need they will work with you on creating a workable plan. Everybody struggles at some time. Those who are successful seek out opportunities to overcome obstacles.

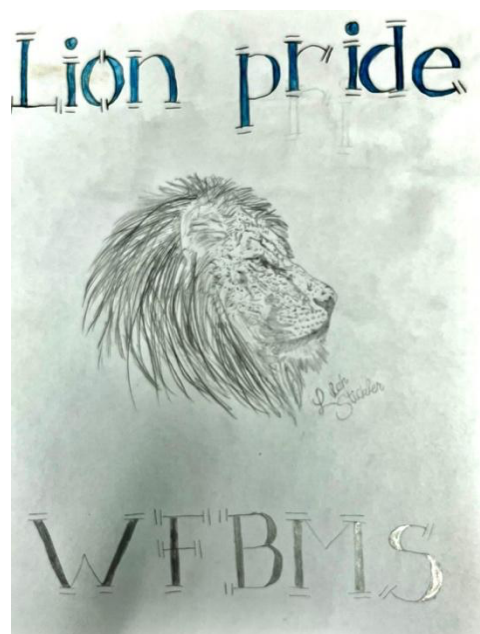
Your teachers will go the distance to help you become the best you can be. They may require more of you than what you think is possible. Trust that they have your best interest in mind and know that they take their responsibility of helping you learn very seriously. Teachers work with students during their lunch hours, prep hours, and before and after school. Students have the opportunity to receive additional help through a variety of small support groups in math, reading and study skills.

Make the most of what you have within you and take advantage of the resources available at WFBMS.

Remember you have the choice to be who you want to be. Think carefully about the habits you are creating and how they are shaping your life now and for the future.

ACADEMIC HONESTY

Whitefish Bay Middle School seeks to create and maintain a learning environment that fosters creativity, critical thinking and personal growth. Cheating and plagiarism undermine such a learning environment. As such, instances of academic dishonesty cannot be tolerated and will result in serious disciplinary action to



include lowered assignment grade/re-do assignment, detention and suspension.

HALL PASSES

Student safety is our staff's number one priority. To that end, staff must be accountable for the whereabouts of the students in their care at all times. Additionally, students must be in classrooms in order to learn, so teachers need to have students physically present for as much time as possible. Because of these two factors, a pass system is needed to ensure the safety and education of all learners.

Staff recognizes that there will be times when it is necessary for students to leave their classroom, but staff also have the discretion

on when or if it is an appropriate time for students to leave. Students will use Smartpass to initiate a pass. They must ask for permission from the teacher, fill out the Smartpass and turn their Chromebook so that the teacher may see the screen. When students return to the classroom, it is their responsibility to end the Smartpass. Students are reminded that they should move with purpose to their destination and return to the classroom as soon as possible. Excessive use of passes may result in a restrictions place on the number of passes that may used during the day.

BACKPACKS

A backpack is defined as a bag with shoulder straps that allow it to be carried on one's back. Other bags that students carry, such as shoulder/hip bags or purses with shoulder straps are also considered backpacks. Backpacks may be stored in student lockers or students are allowed to carry backpacks to and from classes during the school day. However, students need store their backpacks in their lockers or in a classroom during their lunch and recess time, unless they are eating in the library or are working with a teacher.

RESTRICTIONS FOR BEING ON CAMPUS

Students are allowed in the building from 7:55am – 3:30pm on regular school days and 7:55am -11:40am on early release days. The expectation is that all students will leave campus at the conclusion of the school day. If students are involved in a before or after school activity or sport, or are working with a teacher, they may enter/stay in the building if the teacher/coach is present for supervision. Students found to be on campus in unauthorized locations will be subject to a disciplinary referral.



PERSONAL ELECTRONIC COMMUNICATION DEVICE (ECD)

The use of ECDs is **only** permitted when predetermined by the administration or teachers to be for educational purposes. Students are generally prohibited from using or displaying in plain sight electronic communication devices (ECDs) including, but not limited to, cell phones, pagers and recording devices during the school day, in school buildings and vehicles, and at all school sponsored activities. **Such devices should be turned off and out of sight during these times.** However, the School District of Whitefish Bay recognizes the value these devices may have in the educational setting. Educational use is subject to individual **teacher discretion** and may include use in classrooms, study halls, student commons and the media center. Students are not allowed to use ECDs in the cafeteria or hallways during school hours. Such possession or use of an ECD may not, in any way:

- Disrupt the educational process in the School District
- Endanger the health or safety of the student or anyone else
- Invade the rights of others at school
- Involve illegal or prohibited conduct of any kind
- Be used to photocopy or transmit any assessment or testing materials
- Be a tool to cyber bully others

Possession of a cellular telephone or other ECD by a student is a privilege, which may be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of this privilege. Teachers will deal with **minor infractions** (phone

accidentally left on and it rings for example) at their discretion. Repeated infractions or outright violations of this policy may result in disciplinary action against the student, up to and including expulsion depending on the severity or frequency of the violation. Generally, the tiered disciplinary response for **major infractions**, defined as misuse of an electronic device, will include:

- 1st violation - staff will confiscate the device and turn it into the office, detention issued, parents contacted, device returned at the end of the school day
- 2nd violation - staff will confiscate the device and turn it into the office, detention issued, parents contacted, behavior contract reviewed and signed by student and parents with return of device at upon completion
- 3rd violation – staff will confiscate the device and turn it into the office, in-school suspension issued

Please keep in mind that depending on the nature of the violation, the disciplinary response may result in more serious consequences (behavior contract or in-school suspension). Additionally, per our Lion PRIDE guidelines, **four classroom managed offenses related to electronic devices will become an office managed offense**, and the above disciplinary response will follow.

Wearable electronics (Apple Watch, Fitbit, etc) that are paired with a smart phone must be in “airplane” mode (or something similar) that breaks the Bluetooth connection and eliminates the ability to send/receive text messages, emails, etc.



Use of cell phones or other communication devices with photographic capabilities is strictly prohibited where there is an expectation of privacy (Whitefish Bay School Board Policy 443.5). This prohibition applies to activities on school premises and during school sponsored activities whether on or off school premises in all locations, including school locker rooms and restrooms. Use of such devices also is prohibited where photographic activities would be disruptive or where specific objections are present. Any student possessing an ECD shall be responsible for its care. At no time shall the District be responsible for preventing or investigating theft, loss or damage to any ECD.

“Sexting” is prohibited at any time on school property or at school functions. Sexting is the electronic transmission of sexual messages or pictures, usually through cell phone text messaging. Such conduct not only is potentially dangerous for the involved students, but can lead to unwanted exposure of the messages and images to others, and could result in criminal violations related to the transmission or possession of child pornography. Such conduct will be subject to discipline and possible confiscation of the ECD by law enforcement officials.

MESSAGES AND TELEPHONE USE

The proper use of this AGENDA will prevent some unnecessary trips to school by your parents to drop off things you forgot! You should write in your AGENDA what you need for school each day and review that prior to leaving for school. If there are situations that require a message from the outside a note will be placed on your locker. If you should need to call home, a phone is available for you to use in the office. **Students may not use their cell phone to call or text parents/guardians unless they are given permission by a staff member to do so.**

BICYCLES AND SKATEBOARDS

The expectations for bikes and skateboards (including long boards, rip sticks, etc.) are:

- Bicycles are only to be parked in the racks provided and will be locked.
- Bicycles will not be ridden on the playground. All riders must dismount and walk their bicycles when entering the playground. This rule applies before, during and after school.
- Skateboards may be brought to school but may not be used on school property. They need to be stored in your locker.
- Hover boards are not allowed on campus.
- WFBMS assumes no responsibility for theft or damage to bicycles or skateboards.



MEDICATION

All medications (including over-the-counter medication) must be stored in the clinic along with the necessary signed authorization form. Under no circumstances are you to have medication in your



lockers, on your persons nor is any medication to be shared with other students. The medication must have your FULL name on the original container along with the name of the drug, dosage, time to be given and name of physician. ALL medication will be taken under the supervision of our health aides. Any questions related to medication or request for forms should be directed to the health aides.

ABSENCE PROCEDURE

If you are going to be absent from school for an unplanned reason, a parent/guardian must call the school clinic at (414)963-6818 as soon as possible. The clinic has voice mail, so you can leave a message any time during the day or at night.

If you have an appointment or a need to leave during the school day, you will need to bring a note to the main office at the beginning of the day to get a permit to leave campus. Upon returning to school, check in at the clinic for your pass to return to class.

If you become ill or injured during the day you need to go to the clinic **with permission from your class-room teacher.** The health aide on duty will assess your situation and make the

determination for the need and level of services you might require. Your parents will be notified of any injury, or emergency, or if you are too ill to remain in school.

If you have been out and missed work it is your responsibility to contact your teacher(s) and to make arrangements to make up any work you may have missed. Students are granted the number of days absent, plus one, to turn in make-up work. Grade level homework is also posted daily after 3:20pm on the school website at www.wfbschools.com

SCHOOL CLOSING

Occasionally it is necessary to close schools due to a snowstorm or other emergency. The policy of the Whitefish Bay School District is to close schools when the weather conditions present a serious threat to the health and safety of children and staff. When a storm occurs during the night and the Whitefish Bay Schools are to be closed, an automated message through **Family Access** will be sent, and a repeated announcement will be made over the following local radio and television stations beginning at approximately 6:00AM.



ATTENDANCE (SCHOOL BOARD POLICY 431)

You need to be here to learn! In fact, there is a state law requiring children between the ages of 6-18 to attend school on a fulltime basis unless you have a legal excuse such as illness, religious observance, family emergency, medical appointments or family business. Bottom line is that for you to be successful at school you must be in school and ON TIME!

According to Wis. Stat. sec. 118.16(1)(a) and (c), A student qualifies to be habitually truant when he/she is absent without an acceptable excuse all or part of five or more days in a school semester. With that in mind, we have developed a systematic approach with tiered interventions and increasing consequences for students that are habitually tardy.

Teachers will record student attendance in accordance for each period. Students will receive a major for each tardy beyond three in a semester and a lunch and/or recess detention will be issued. If a student reaches his 8th tardy, a mandatory parent meeting will be required and an after school detention issued. Further tardy periods will result in an in-school suspension.



TARDINESS

A student is tardy if he/she is not in the classroom and prepared to learn at the start of class. A student who arrives with a pass from another staff member, however, is excused and should be marked present.

Middle School Tardy Procedures

Each semester, a student is allowed 5 period 0 tardy periods, and 5 cumulative for tardies for periods 1-9.

After the 5th tardy in either/each of these groups, the following consequences will occur:

1. The office will issue a lunch detention.
Detentions will continue to be issued for additional tardies up to eight.
2. If the student accumulates 8 tardies, the student will be issued a disciplinary referral for excessive tardiness and an after school detention will be issued.
3. If the student accumulates 10 tardies, an in-school suspension will be assigned. A meeting with the student, school counselor, associate principal and parents will also be required.

4. After 15 tardies, the student will be referred to the Whitefish Bay Police Department for truancy.

If students are more than 15 minutes late to class, they will be marked unexcused absent by the attendance office.

Parents may excuse students up to 10 times per semester, but a doctor's note is required in order for us to allow a tardy to be excused after the threshold of 10 has been met.

LOCKERS

You will be assigned a locker and required to purchase a lock from school. You are required to keep your locker locked at all times and are not to share your combination with anyone! While our theft rate is very low, each year we have several students experience a theft from their locker. We recommend that you do not bring anything of significant value to school. During school hours your lockers will be home to your backpack, purse, jacket, personal electronic devices, and variety of school supplies. Please keep your locker neat and clean! The locker you are assigned remains school property and can be searched by administration at any time. (See Board Policy 446.1)



NON-ATHLETIC ACTIVITIES

To encourage participation, Whitefish Bay Middle School's clubs provide an opportunity for students to engage in a variety of non-athletic activities

FORENSICS (GRADES 7 & 8)

If you love to speak, read, act, demonstrate a skill or persuade others to your point of view, then Forensics might be for you. Informational meetings are held in November with practices beginning in December. Most meets take place during the third quarter of the school year on Saturdays.

DRAMA/MUSICAL (GRADES 6, 7 & 8)

The Middle School's annual musical provides students with an interest in theater an outlet for their creative expression. Student participation ranges from acting to supporting stage crew. Auditions and practices begin early in the school year. The culminating event is four performances in the spring.

JAZZ BAND (GRADES 6, 7 & 8)

Jazz Band is open to 6,7,8 students who are enrolled in band class. Jazz Band meets on Thursdays at 7:20 AM.



MEN AND WOMEN'S CHOIR (GRADES 6, 7 & 8)

The Men and Women's Choir is open to anyone who loves to sing! Women's choir meets on Tuesday mornings at 7:20am; Men's Choir meets on Wednesday mornings at 7:20am. There are three concerts throughout the school year with a variety of musical styles and genres.

MATHCOUNTS (GRADES 6, 7 & 8)



The MATHCOUNTS Competition Series is the only competition program of its kind, with live, in-person events in all 50 states, as well as U.S. territories and schools worldwide through the U.S. Department of Defense and State

Department. With competitions taking place in over 500 local chapters, there's a competition happening near you!

The Competition Series is ideal for students who have a talent and passion for math who need to be challenged. Students will engage in exciting, "bee-style" contests in which they will compete against and alongside other bright, motivated students. At the local, state and national level, students win hundreds of thousands of dollars in scholarships and prizes every year. The season runs from October through March.

STUDENT COUNCIL (GRADES 6, 7 & 8)

Throughout the school year, the Student Council works to plan and run programs for students, the staff and the community. Organization meetings begin in early September. Members are not elected so all students are encouraged to participate.

GREEN TEAM (GRADES 6, 7 & 8)

The Green Team engages in water and land stewardship by managing the reducing, reusing, recycling, composting, gardening, and clean up efforts of the Middle School and conducting beach clean ups and lake water quality monitoring at Big Bay Park. Green Team is open to 6th, 7th and 8th grade students.



AVIAITON CLUB (GRADES 6, 7 & 8)

The Aviation Club deigns and builds paper airplanes, gliders, RC aircraft and model rockets. We also compete in the Rockets for Schools competition each spring. Each year we build upon the previous one to expand our activites and experiences. This club starts in the fall and runs all year.

ATHLETIC ACTIVITIES PHILOSOPHY

Whitefish Bay Middle School offers a wide variety of interscholastic sports. We provide an opportunity for students to participate in athletics, whose background, talents and potential may differ. The fundamental goal of our program is to teach students the basic skills and strategies of a sport.

The philosophy of the Middle School stresses participation and skill development above winning. We lead students toward a better understanding of themselves and others through experiences on and off the playing field.

We believe academics is the first priority with athletics being a reinforcing privilege. All eligible players should participate in each game. Students who are issued or serving a suspension on the day of a contest will not be eligible for that contest.

STUDENT PARTICIPATION ELIGIBILITY

All 7th and 8th grade students are eligible to participate in interscholastic sports. Due to resource limits, 6th grade students are only allowed to participate in Co-Ed Cross-Country and Wrestling. On rare occasions, it becomes necessary to limit the size of a team based on practice space. If it becomes necessary to “cut,” this will be communicated prior to the start of the season.

Students are required to have a current physical form and concussion form on file in the school office before they are allowed to participate. Prior to the first game, all students must have paid the participation fee of \$70.00 per sport (\$210 per student maximum).

ATHLETIC SEASONS

Co-Ed Cross-Country September - October

Girls Basketball September - December

Boys Basketball December - February

Wrestling January - March

Boys Volleyball March - April

Girls Volleyball March - April

Co-Ed Track April - May

Co-Ed Tennis April - May

Girls Softball April - May



Questions about athletics?

Contact Mr. Rose at 414-963-6800.

PRACTICE AND GAME

Practices are held every day after school starting at 3:20pm and conclude no later than 5:00pm. Competitions are both home and away and generally start around 4:00pm. Specific start and end times are available at the beginning of each season and vary by sport. Students are provided transportation to and from all away events.

UNIFORMS

All sports have athletic competition apparel available. Students are responsible for the care of the assigned apparel during the season. Students will be charged for missing or damaged items.

TRANSPORTATION

Transportation is provided to all away events for team members only. Students must ride the team bus (if available) unless the coach has a written form on file to release a student to ride with his or her parent or another parent. For liability reasons, no exceptions will be considered. Students are required to leave the building or arrange for transportation immediately after practices and home games.



INTRAMURAL PROGRAM

Students will have the chance to compete in flag football and basketball seasons during the 2023-24 school year, thanks to the

school's new intramural program. The program is open to students in grade 6 and will offer one/two-day tournaments in other sports throughout the year. Seventh and eighth graders will also have access to a spring intramural tennis program and be able to participate in a variety of sports tournaments throughout the year.

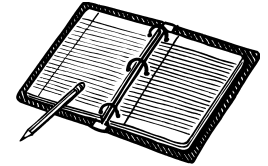
The intramural program is designed to provide students with a fun and competitive outlet for their athletic abilities, as well as to promote teamwork, sportsmanship and a positive connection to our school. Students who participate in the intramural program will have the chance to compete against their peers in a friendly, yet competitive, environment. The program will be held after school allowing students to balance their academic and extracurricular commitments.

Why Do We Issue an Agenda?

Your agenda is designed to help you manage your time and plan your day so you can take an active role in your success throughout the school year.

Not only will this Agenda serve as your academic organizer and planner, it will also be your hall pass. **You are required to have this agenda**

with you in all of your classes at all times. Replacement cost is \$7.



Successful use of the agenda will require you to record assignments and other course-related information on a daily basis.

Your classroom teacher and parents may periodically review your agenda and help you to maximize your planning and organization skills. Your agenda may be used to relay messages between home and school and also serves as our student handbook. Our school expectations are simple: come to school on time ready to learn,



treat all with respect and make the most of the gifts and talents
you have